

# The Special Investigations Unit

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## CREDIT CARD ON FILE AUTHORIZATION FORM

DOCUSIGN / FAX TO 619.270.2578 / E-MAIL TO: [lhamilton@thesiu.com](mailto:lhamilton@thesiu.com)

Please complete this form if you would like **LAWRENCE J. HAMILTON & ASSOCIATES, dba: THE SPECIAL INVESTIGATIONS UNIT** to keep your credit card on file for future orders. The use of this form is optional and for your convenience. You may elect to provide us payment information with each order if you do not wish us to keep your credit card on file. **All of our electronic files are encrypted and secured for your protection and ours. NOTE: There is a 3% convenience processing fee when charging all credit cards / invoices. You may pay using VENMO or ZELL in advance for the retainer with no additional fees incurred.**

### INFORMATION TO BE COMPLETED BY THE CARDHOLDER

SIU CASE #: **2023-**

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**For security of your credit card information, a representative from our company will call you for the card information once we receive this form back with the authorized signature of the card holder.**

CARDS ACCEPTED:    ☐ VISA        ☐ MASTERCARD        ☐ DISCOVER

CARD HOLDER NAME:

BILLING ZIP CODE:

CARD NUMBER:

EXPIRATION DATE:                      SECURITY CODE\*:

AUTHORIZED SIGNATURE:

(SECURITY CODE IS THE 3 DIGIT NUMBER ON THE BACK OF YOUR CARD)

**Due to their policies, we no longer accept American Express.**



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